

Attn: Kim Kramer, FESM

CCS Mercer County Head Start

February 18, 2021

Dear Kim,

With this letter I wish to inform you that I will be resigning my position as Family Advocate with CCS Mercer County Head Start - effective Thursday, March 4th, 2021. I apologize for any inconvenience this may cause you and the rest of the Head Start staff. I really enjoy my peers, teaching staff, and the families I have had the opportunity to serve, however I have been offered an opportunity that better fits my family lifestyle and will afford greater flexibility. If you have any questions or concerns, please let me know.



Melissa Steinbrunner

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